

GADNIC

MANUAL DE USUARIO

NOTEBOOK 14,1'



NOTI0702

Guía de inicio rápido

Índice

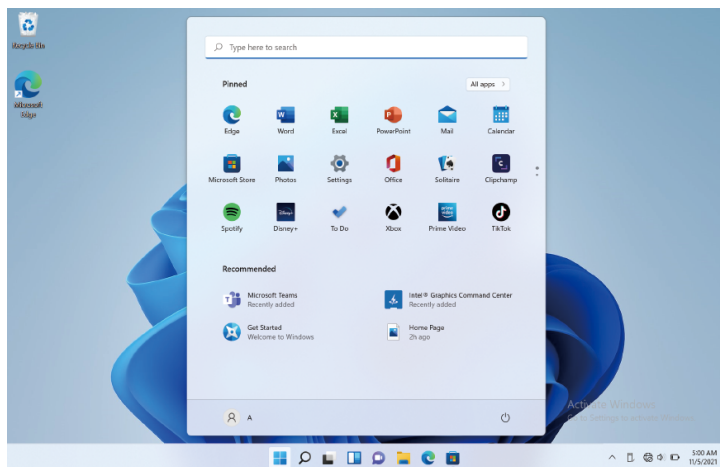
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V. Introducción al escritorio

1. Escritorio de Windows

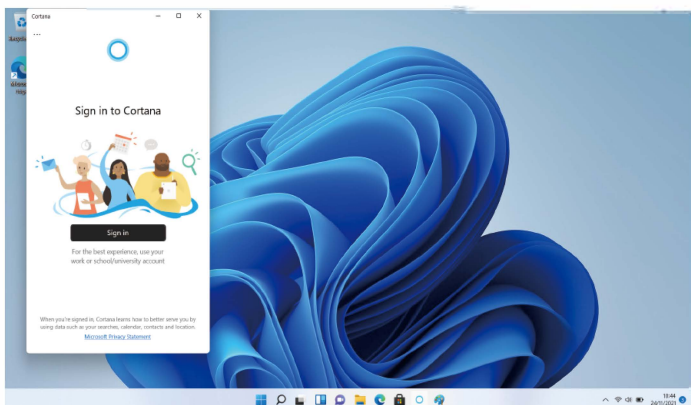
Imagen de inicio de Windows 11: En la pantalla de inicio, puedes ver muchos programas fijados a la barra de tareas.

Le recomendamos que inicie sesión en su cuenta de Microsoft para activar todas las funciones que ofrece Windows 11.



2. Cortana

Utiliza Cortana para realizar búsquedas rápidas e inteligentes.

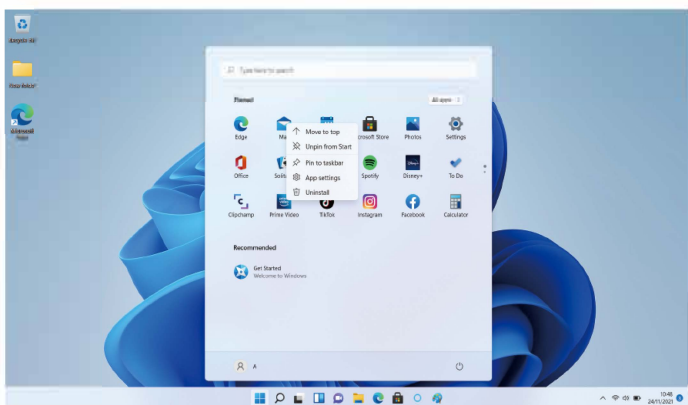


3. Introducción a los programas

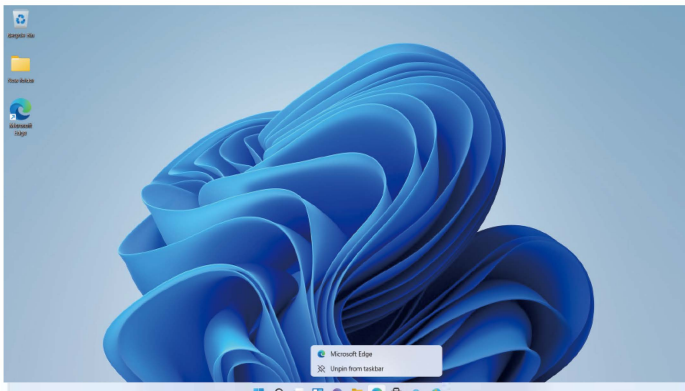
Además de los programas de aplicación ya fijados en la Barra de Tareas, también puede fijar otras aplicaciones, programas y carpetas al Botón de Inicio/Barra de Tareas.

3.1. Si desea fijar más programas en la interfaz de inicio, vea la operación de la imagen siguiente.

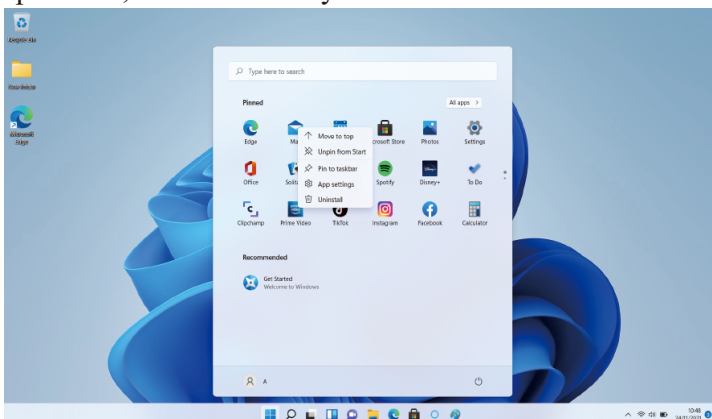
En el menú de inicio, haz clic con el botón derecho en la aplicación que quieras anclar y selecciona "Anclar a Inicio". También puede arrastrar la aplicación a la pantalla de "inicio", como se indica a continuación:



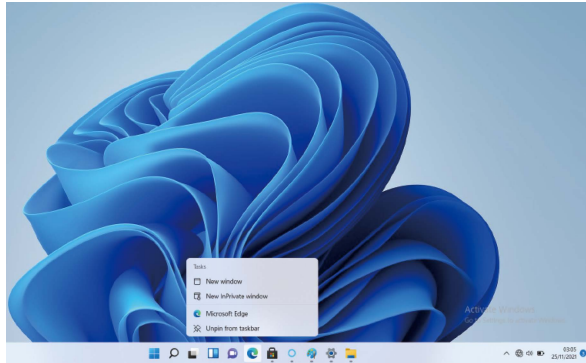
Por el contrario, si desea cancelar o eliminar una determinada aplicación en la pantalla de inicio, Haz clic con el botón derecho en la aplicación, Haz clic en "Desanclar de Inicio".



3.2. Si desea tener más programas en la barra de tareas, haga clic en el menú Inicio, haga clic con el botón derecho en la aplicación, seleccione Más y "Anclar a la barra de tareas".

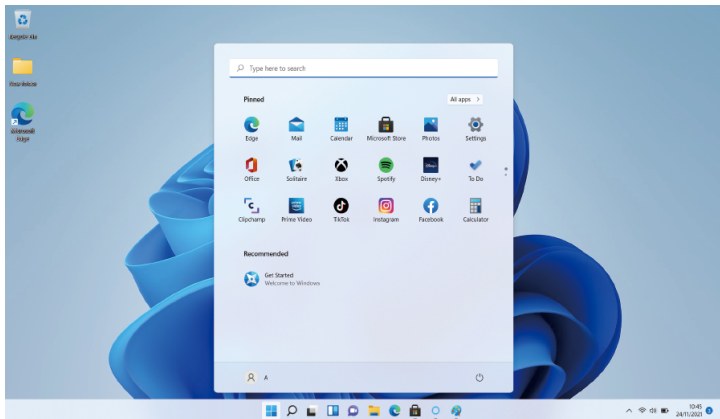


Por el contrario, si desea cancelar o eliminar una determinada aplicación de la barra de tareas; Haga clic con el botón derecho en la aplicación; Haga clic en "Desanclar este programa de la barra de tareas".

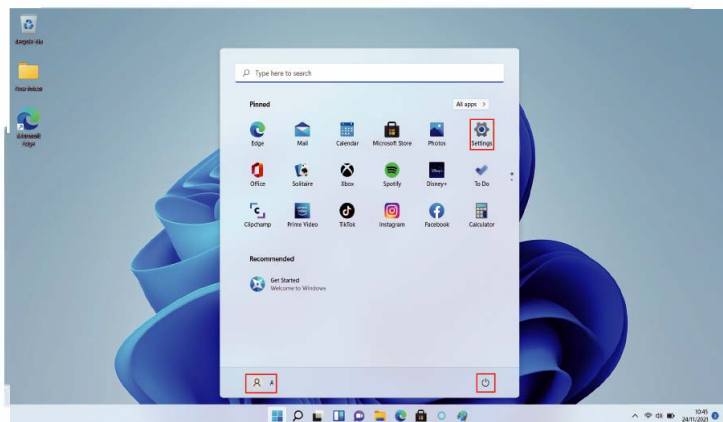


4. Menú de inicio

Icono de Inicio, se mostrará el Menú Inicio que incluye: Inicio, Dispositivo, Configuración, Compartir y Buscar programa.



5. Interfaz multitarea



Encendido, Configuración y Cuenta.



Puede cambiar la configuración de la cuenta /
Bloquear / Cerrar sesión.



Puede dejarle configurar el portátil.

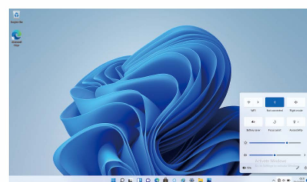


Puede poner en reposo/apagar/reiniciar el portátil.

Menú de búsqueda

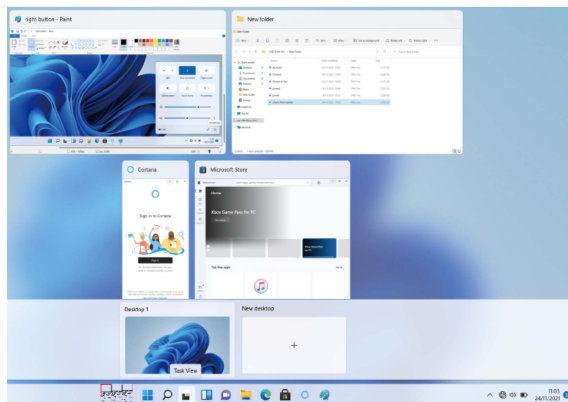


Centro de Acción



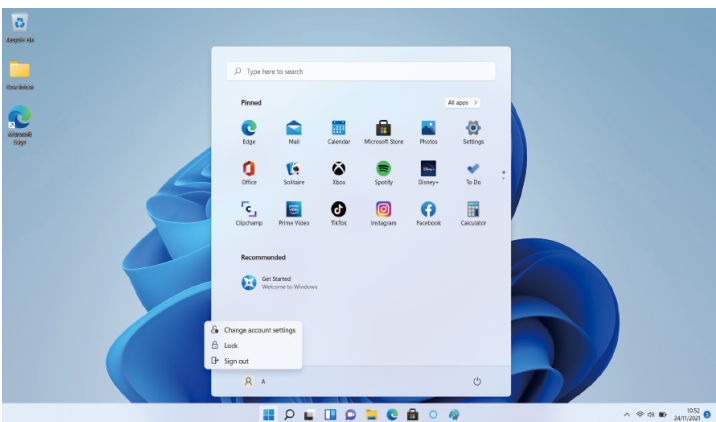
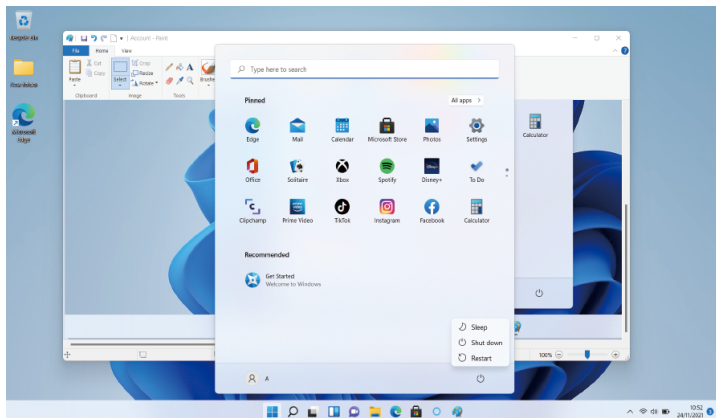
El Centro de actividades es un centro de
notificaciones que también permite realizar
ajustes rápidos como Wi-Fi, Bluetooth, etc.

Si hace clic en la vista de tareas (o pulsa el icono L), se mostrarán las aplicaciones en ejecución. Podemos cambiar entre diferentes aplicaciones y cerrarlas.



VI. Operaciones básicas

I. Reposo, apagado y reinicio



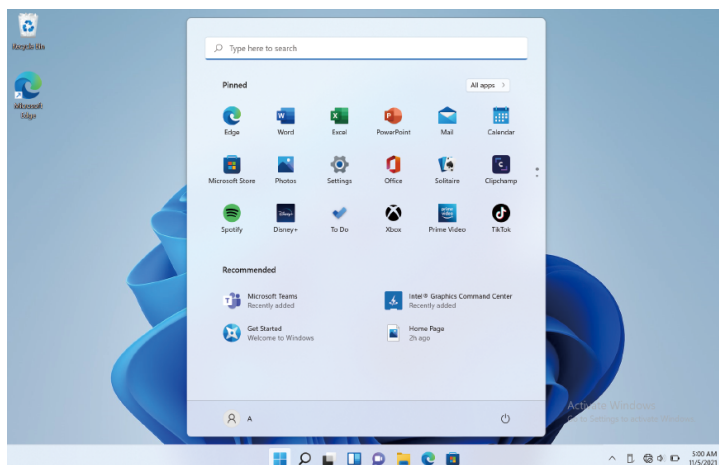
Guia de início rápido

V. Introdução ao ambiente de trabalho

1. Ambiente de trabalho do Windows

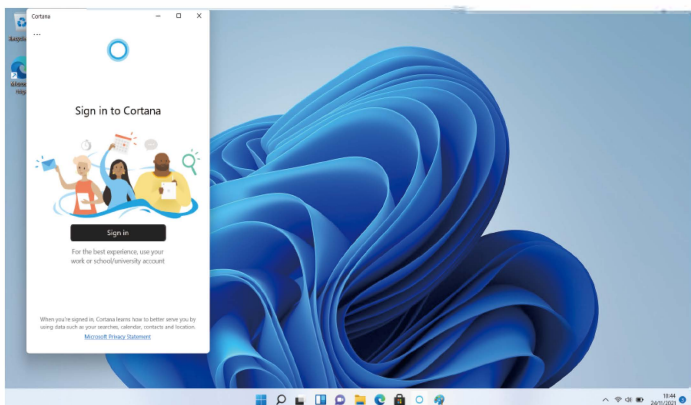
Imagem de arranque do Windows 11: No ecrã inicial, é possível ver muitos programas fixados na barra de tarefas.

Sugerimos vivamente que inicie sessão na sua Conta Microsoft para ativar todas as funcionalidades que o Windows 11 tem para oferecer.



2. Cortana

Utilize a Cortana para uma pesquisa rápida e inteligente

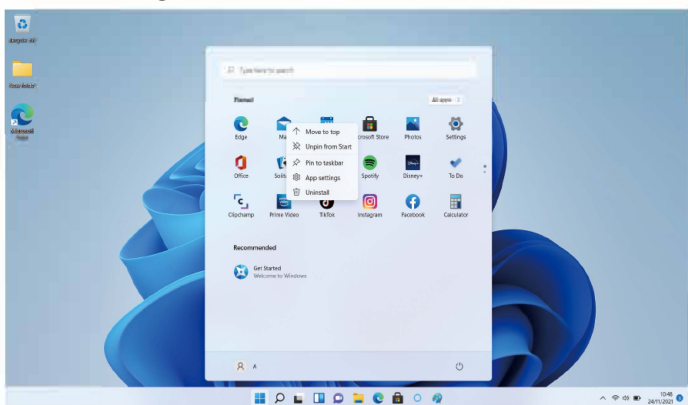


3. Introdução aos programas

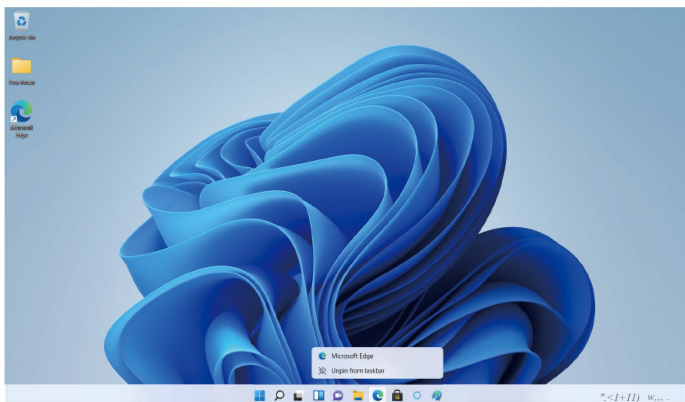
Para além dos programas de aplicação já fixados na Barra de Tarefas, também é possível fixar outras aplicações, programas e pastas no Botão Iniciar/Barra de Tarefas.

3.1. Se quiser fixar mais programas na interface de início, veja a operação na imagem abaixo.

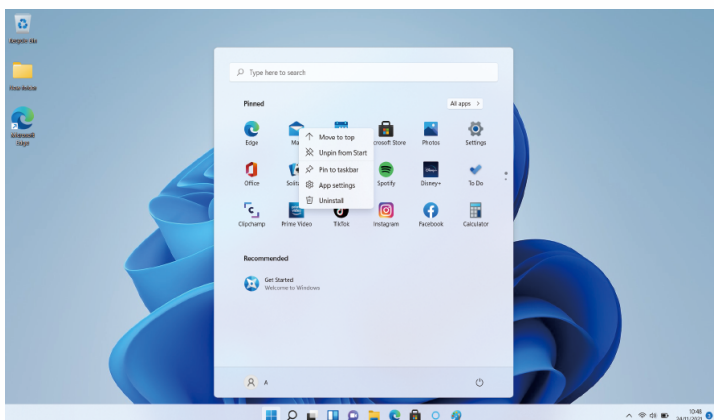
No menu Iniciar, clique com o botão direito do rato na aplicação que pretende fixar e seleccione "Fixar no Início". Também pode arrastar a aplicação para o ecrã "Iniciar", da seguinte forma:



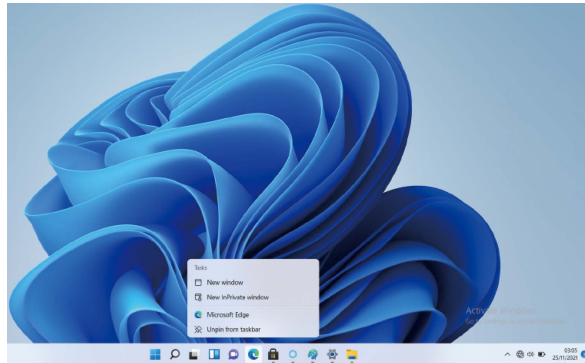
Por outro lado, se pretender cancelar ou eliminar uma determinada aplicação no ecrã inicial, Clique com o botão direito do rato na aplicação, Clique na opção "Desafixar do ecrã inicial"



3.2. Se pretender ter mais programas na barra de tarefas, clique no menu Iniciar, clique com o botão direito do rato na aplicação, seleccione mais e "Fixar na barra de tarefas"

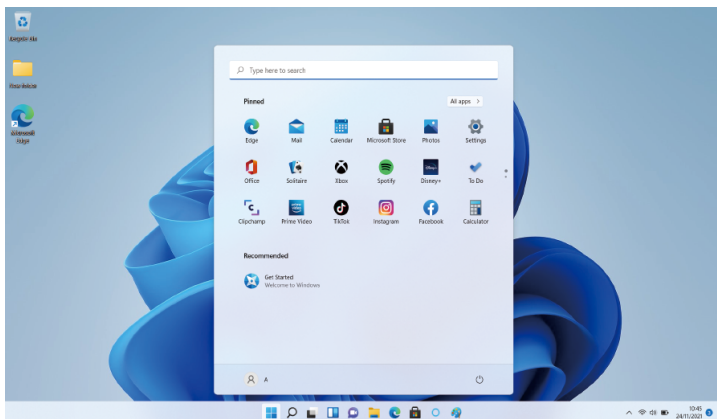


Por outro lado, se pretender cancelar ou eliminar uma determinada aplicação na barra de tarefas, Clique com o botão direito do rato na aplicação, Clique na opção "Retirar este programa da barra de tarefas".

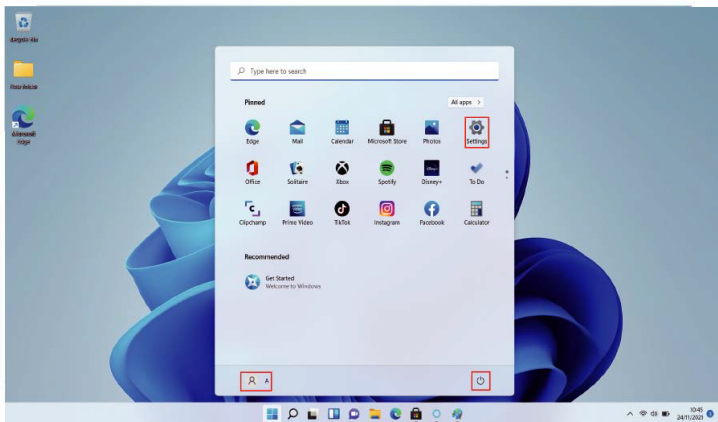


4. Menu Iniciar

Ícone Iniciar, o menu Iniciar será apresentado, incluindo: Iniciar, Dispositivo, Configurar, Partilhar e Procurar programa.



5. Interface multitarefa



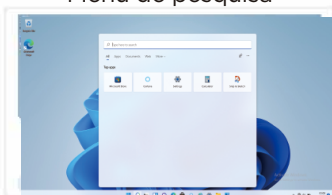
Energia, Definições e Conta.

 Pode alterar a definição da conta/Bloquear/Sair.

|| Pode permitir-lhe configurar o computador portátil.

|| Pode adormecer/desligar/reiniciar o computador portátil.

Menu de pesquisa

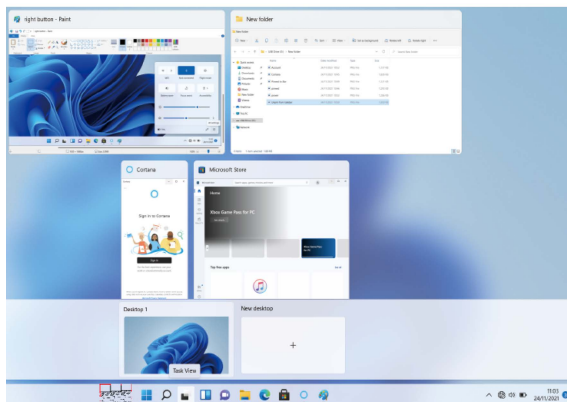


Centro de Ação



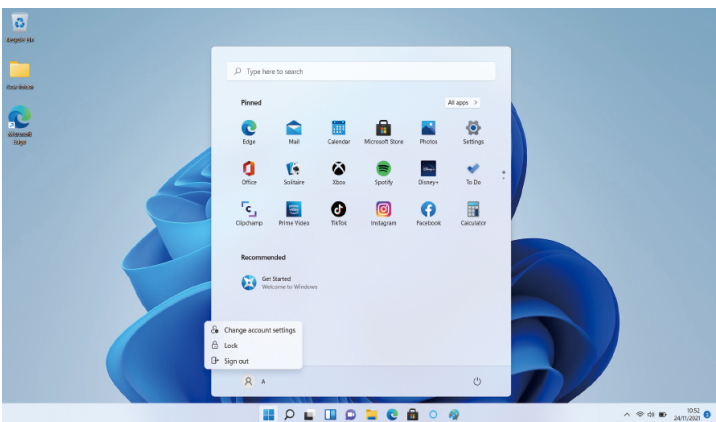
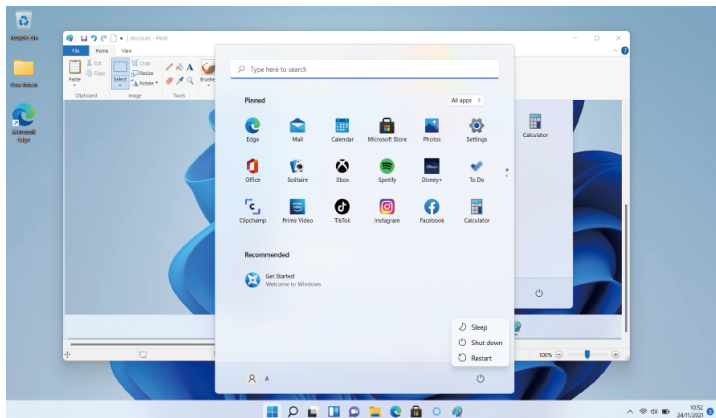
O Centro de Ação é um centro de notificações que também permite definições rápidas, como Wi-Fi, Bluetooth, etc.

Se clicar na vista de tarefas (ou premir o ícone L.), as aplicações em execução serão apresentadas. Podemos alternar entre diferentes aplicações e fechá-las.



VI. Operações básicas

I. Suspensão, encerramento e reinício



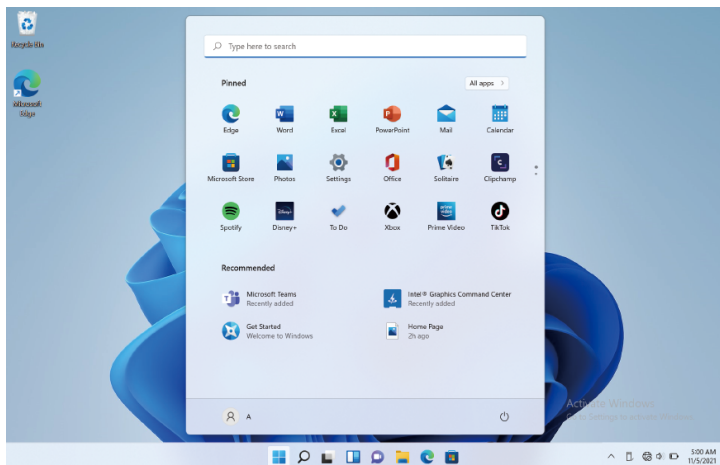
Quick Start Guide

V. Introduction to Desktop

1. Windows Desktop

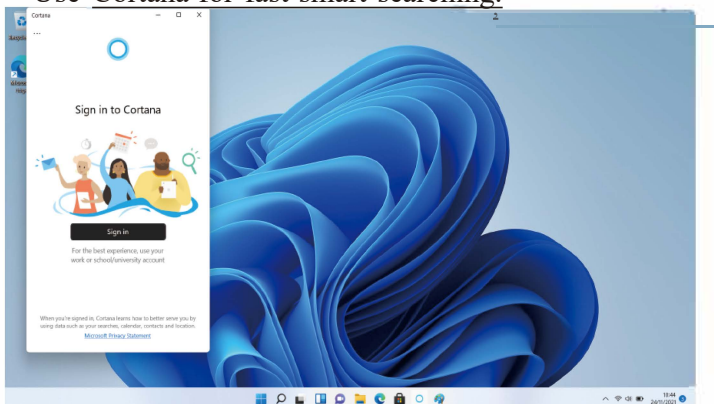
Windows 11 start image: On the start screen, you can see many programs fixed to the taskbar.

We strongly suggest logging into your Microsoft Account to enable all the features Windows 11 has to offer.



2. Cortana

Use Cortana for fast smart searching.

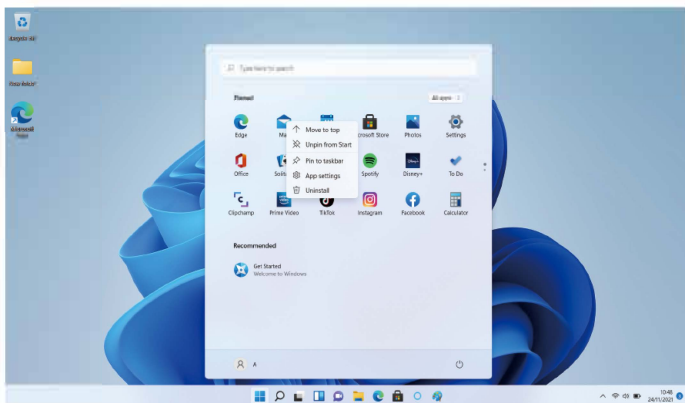


3. Introduction to Programs

Besides the application programs already fixed on the Taskbar, you can also fix other applications, programs, and folders to the Start Button/Taskbar.

3.1. If you want to pin more programs on the start interface, see the operation in the image below.

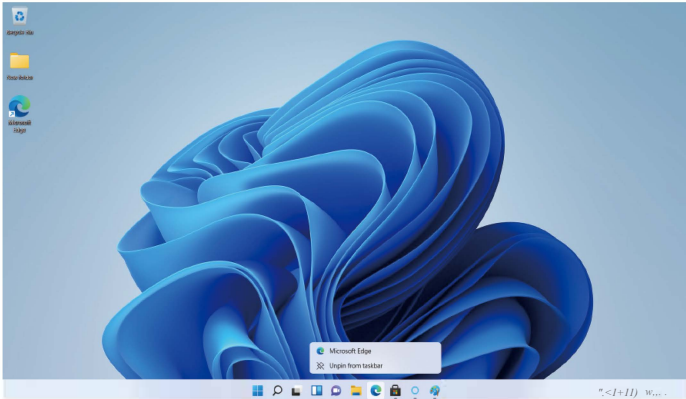
In the start menu, right-click the application you want to pin and select "Pin to Start". You can also drag the application onto the "start" screen, as follows:



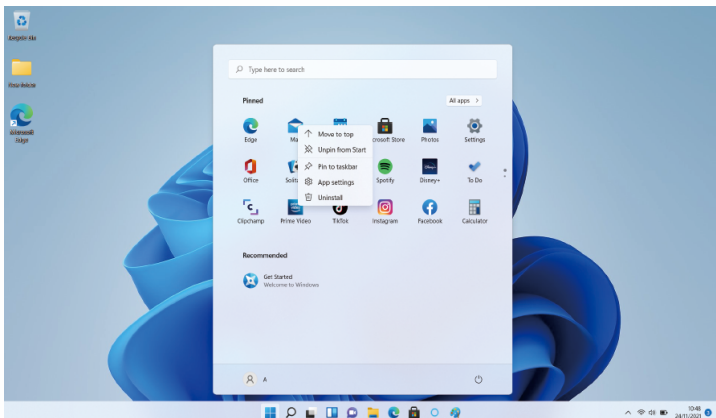
Conversely, if you want to cancel or delete a certain application in the start screen,

Right-Click the application,

Click the "Unpin from Start"



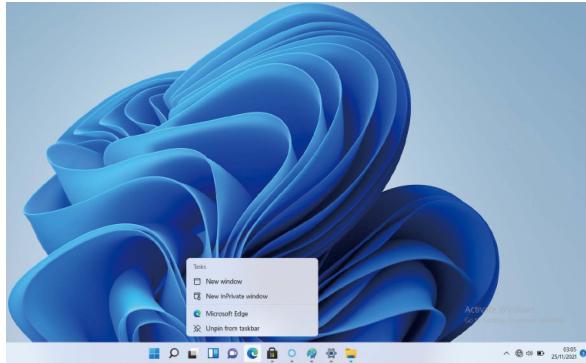
3.2. If you want to have more programs on the task bar, click the start menu, Right-Click the application, select more and 'Pin to taskbar'



Conversely, if you want to cancel or delete a certain application in the task bar

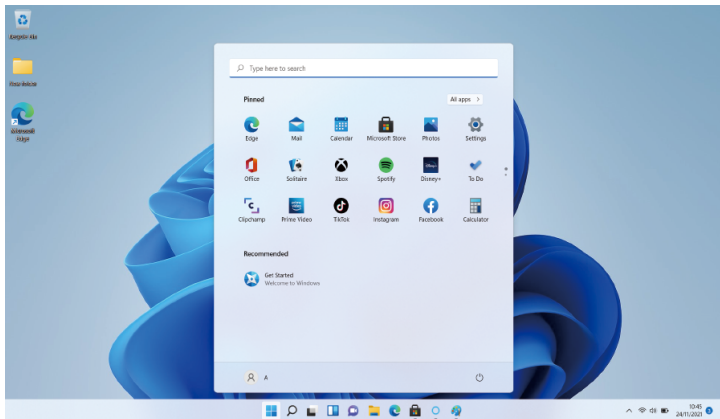
Right-Click the application,

Click the "Unpin this program from task bar".

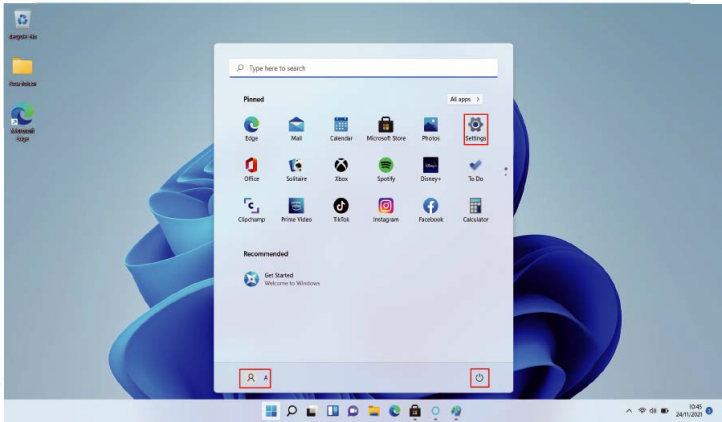


4. Start Menu

Start icon, Start Menu will display including: Start, Device, Setup, Share, and Search Program.



5. Multitasking interface



Power, Settings and Account.



Can Change account setting/Lock/Sign out.



Can let you set up the Laptop.

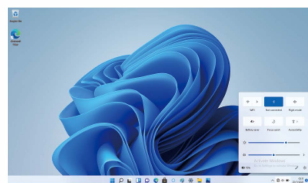


Can Sleep/Shut down/Restart the Laptop.

Search menu

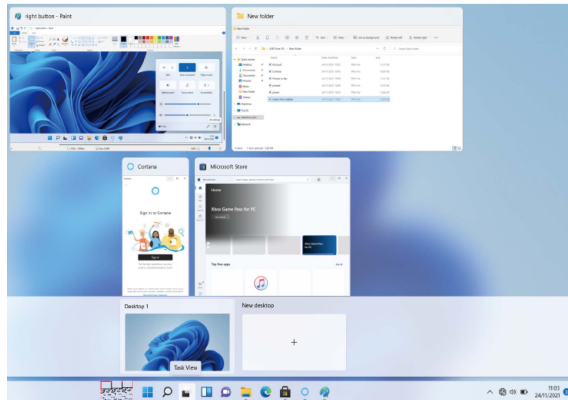


Action Center



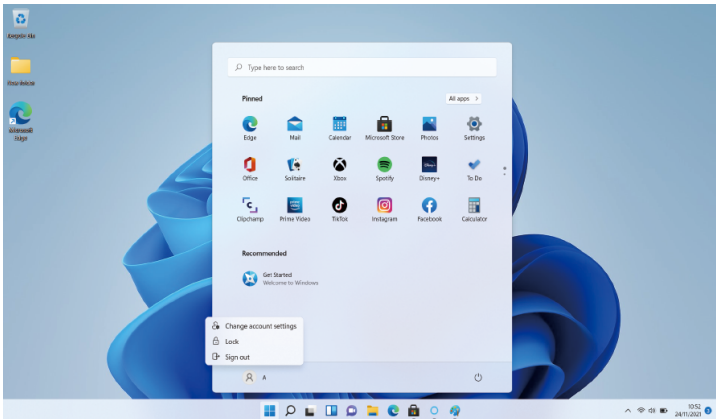
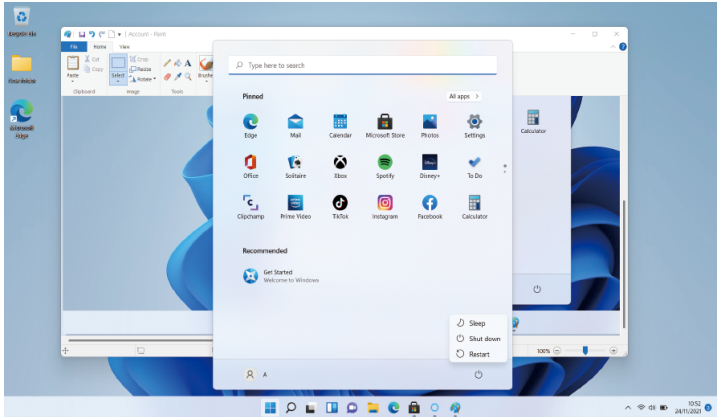
Action Center is a notification center that also allows for quick settings such as Wi-Fi, Bluetooth etc.

If you Click the Task View (or press the icon L.), the running applications will be display. We can switch between and close different applications.



VI. Basic Operations

I.Sleep, Shut down and Restart





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